



Al Batinah International School
Admissions Policy & Procedure

Vision Statement:

Al Batinah International School (ABIS) is focused on becoming a leading international school in the GCC by providing an innovative, inquiry-based education that empowers its students to be successful. ABIS will be recognised for its motivating, supportive and individualised learning environment and for its close and respectful connections with its community and host country.

Mission Statement:

We will challenge and inspire all students to reach their full potential by becoming well-rounded global citizens and successful lifelong learners.

Our Learning Pact:

“Challenge yourself, Involve yourself, Be your best” Admission Policy

Policy Statement

Admissions are open to all nationalities, races, and creeds within the provisions provided to the school by the Ministry of Education of the Government of Oman.



Procedure

The following criteria, general and specific, shall apply in determination of eligibility for admission to the Al Batinah International School (ABIS).

A. General (not IB Diploma) admission

A student accepted by the school must demonstrate the capability to maintain progress in the academic program offered by ABIS. This will be done by way of age appropriate assessments in the areas of reading, writing, abstract reasoning and mathematical literacy, from Grades Grade 1 - 12. Provisions are made for students with little or no English with a non verbal assessment.

ABIS has an EAL and LS/EAL specialists who can cater to students who require additional Learning Support, English as an Additional Language. For students with Learning Support needs, the school will require additional information to ensure it has the capacity to best meet their needs, before admission is granted.

ABIS does not have a specific program to meet the needs of students with learning problems that fall beyond the range of moderate or greater. Students who are accepted into the school with special educational needs will be addressed through an inclusion approach where support teachers and homeroom/subject teachers work collaboratively to provide students with strategies to be successful. Where appropriate and deemed necessary students will be admitted on a one year probationary period. This will be documented and signed by the school and the parent before granting admission to ABIS.

Students entering the secondary school must be proficient in English so as to allow them to succeed in the programme. This decision will be made by the Secondary Team Leader and/or the Head of School.

For more information, refer to the schools SEN/Inclusion Policy. It is the school's intention to consider providing more support personnel relative to the growth of numbers and the financial resources available.

The parent or guardian must meet the financial obligations to the school.

All students who are admitted to the school are expected to participate in its academic programme.



B. Procedures for Admission

1. The Team Leaders or designate will ensure all applicants are subject to evaluation to determine whether or not the admissions criteria are met and to determine appropriate placement for students to be admitted.
2. Students who do not have all required records at the time of admissions will be placed on probationary status until such time as the required records have been presented.
3. Students with discipline problems, those who are achieving more than one grade below current grade level, or who have any other situation which may interfere with a positive learning environment may not be admitted at the discretion of the Head of School.
4. The Head of School has final say on the acceptance of a student.

C. Entry Requirements (K - Grade 10)

Kindergarten 1: Must be 3.2 to begin school

Kindergarten 2: Must turn 4.2 before **September 1st** of the year they plan to enroll.

Entrance into higher grades: Class placements will be determined according to the following factors:

- Age on September 1st of the given year
- Grade level equivalency per Oman MOE regulations
- Academic ability
- Prior school records
- Level of English
- Students requiring considerable support will not make up more than 20% in each class. This may include non-native speakers of English or those with specific learning needs.
- All students from grade 1 and above will be tested for reading and mathematical literacy.
- Ability to function successfully with the ABIS programme

The makeup of the class and nature of class changes will be the decision of the Head of School, following consultation with staff. All cases will be reviewed individually. Parents will be advised of any proposed changes affecting their child before that change takes place. The school will seriously consider the fact that many students are coming from and returning to different academic calendars. Students will be placed according to their age, developmental and academic needs and the program offered by the school.

Documents required for admissions

(These documents will be considered in the admissions decision)



- Completed application form.
- Previous school records showing at least the last two years of school.
- School records from non-English speaking schools must be officially translated into English.
- A behavior/citizenship report from previous school if not included in the report.
- Parents of Omani students must be informed of the program offered at ABIS and sign a document to show their understanding.
- An original birth certificate (Omani students only).
- A copy of passport and parents passport information pages copy of the relevant resident visa for the dependent children
- Completion of required billing forms
- Completion of medical form
- 4 passport sized photographs
- Completion of the photograph permission form
- Submission of a professional Special Educational Needs assessment (if this has been made)

Continued:

Special Conditions for Admission to the IB Diploma (Grade 11 & 12)

The IB Diploma Programme is a challenging pre-university course especially designed for students (typically between 16 and 18) who have successfully completed their middle years of secondary schooling.

Our intention is to place students on an academic programme that not only sets them up to succeed but is also relevant to their future university courses and career choices.

Our general principle is that students should be given the opportunity to enter the Diploma Programme if there is a reasonable chance of them succeeding in the programme. For this decision to be made, certain evidence and information is required. A number of factors will also be considered when admitting a student:

- 1) The student's ability in English, as the general instruction and assessment language for the majority of subjects will be in English;
- 2) The student's ability and/or achievement in subjects directly related to their Diploma choices;
- 3) For internal applicants, a Grade 10 IB MYP total, or projected total, of at least 38 (including the Personal Project) will be accepted; a student earning a lower total may still be considered after consultation between the student, parent and coordinator. If the student is accepted, they will enter the IB DP on a probationary period.
- 4) As per our general school admissions policy, external applicants will be admitted to the



programme on the basis of satisfactory school transcripts, written applications, interviews and admissions tests based on English, Maths, Science and possibly French or Arabic (if relevant).

All other documents required for general admission must be submitted.

Students successfully meeting the aforementioned criteria will normally be entered into the IB Diploma Programme on a trial basis. Students with grades lower than the requirement, but in the judgement of the IB Diploma Coordinator would be suitable candidates for Grade 11 entry, may be admitted as an IB Courses student. However, all cases will be examined on an individual basis, and the school reserves the right to accept or reject any application at its discretion. This decision will be made by the IB Diploma Coordinator in conjunction with the Head of School.

The progress of students will be constantly tracked and reviewed throughout the programme and students may be moved by mutual agreement to an alternative course or take individual course certificates if the course proves to be too challenging. Additionally, students may begin a course certificate programme if it is mutually agreed that the programme will either be too challenging (the students is unlikely to meet the main passing criteria of 24 points or some other condition) or unsuitable to the student's needs (the students does not require the Diploma to access their further education course).

Prior to a student being placed on any IB Diploma course, their parents' support must be obtained and a formal record and signature kept on file. Parents are required to inform the school of any medical condition a student may have, that may require an application for an accommodation such as extra time being made. Official medical documentation must be provided.

Approved by Board on May 9th, 2013.
Updated September 2021 by D.Robeau

CONDITIONAL ACCEPTANCE NOTICE

We are pleased to offer a place for your child ,....., in Grade At Al-Batinah International School.

Please be aware that ABIS requires applicants to disclose their child's known educational needs, behavior challenges, medical conditions or special requirements on



the application form. Parents are also required to provide documentation that may help to explain their child's needs. ABIS retains the right to end collaboration with a family if a student is found to have undisclosed needs that we cannot support at school.

Furthermore, if a child does not make any significant progress in his/her English language acquisition or learning in general within two years of being at ABIS, the school reserves the right to have the student undergo a full psycho-educational evaluation at parent's expense. The report from this academic report will help the school determine if we are able to fully meet the demands of your child. The school will follow the recommendations in the academic report.

I have read, understood and agreed to the content of this notice:

Parent's name:

Signature:

Date: